

Down-To-Earth (Vic) Cooperative Society Limited

ConFest Committee

Minutes

Date: 08/02/2018

Time: 7:30pm

Venue: CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC

Audio: <http://www.dte.org.au/audiominutes/2018-02-08%20CC%20OC%20ut.mp3>

Online: <https://dte.coop/live.meeting>

#	Item	Raised by:
1	Meeting Started 8.03	Procedural
2	Election Of Chair	Procedural
	Confirmation of Chairperson: Aaron Shiperlee Confirm Minute Keeper: Ellen Brogan	
3	Attendance	Procedural
	David Cruise Ian Hales Trevor Pitt Troy Reid Ellen Brogan Denise Banville Kathy Ernst Tania Morsman Richard Woodgate Jack Wells Peter Cruise Kristen Joy Peter Tippet Don Royal Darrell Reid Peter Tippet Lars Nissen Coral Larke Bruce Pinney Andrew Wilkinson Kylie Bayens David Hicks Martin Schwarz Andrew Wilkinson	
4	Minutes to be ratified	Procedural
	Denise - We need to change date to 01/02/2018 Elle amends the date and various information David - When we had written minutes these were then read at the next meeting and any changes noted at the next meeting minutes. The minutes were never changed in between meetings	Moved by: Coral Seconded by: Kate Accepted: PCB

	<p>Don: There is information missing from the motion for \$50 for 12hrs</p> <p>Motion: Minutes to be ratified next week</p>	<p>Moved by: Troy Seconded by: Denise Accepted: PCB</p>
5.	Matters Arising:	<i>Procedural</i>
	Minutes to be ratified from the 21 st Dec 2018	<p>Moved by: Kate Seconded by: Lindy Accepted: PCB</p>
6.	Discussion about Budget Applications	
	<p>Peter T: I wasn't able to read the budget details just the basic applications online. Some people have provided backing documents, but I can see anything other than the budget application. The CC members need to be able to see it</p> <p>Kristen: All the files are there in the google file</p>	
7	VERY LONG DISCUSSION ABOUT MINUTES!	
	<p>Elle: Those people complaining about the minutes regularly should be doing the minutes</p> <p>Ian: It is an hour and half since we should have started the meeting. The minute takers should be commended for what they do</p> <p>Kate: Perhaps we read them out at each meeting and each person sends the review to Elle</p> <p>Elle: Sometimes it takes 5 to 6 hours</p>	
8.	Review Funding Applications	<i>Trevor</i>
	<p>Motion: To allow the Confest Committee to vary the requirements of the current funding policy to allow for approval of funding applications deemed necessary for the operation of Confest 2018</p> <p>Ian: In support of the motion however it is highly preferable to have second budget round</p> <p>Trevor: Dates will lock us</p> <p>Ian: I am in support of the motion but we still need to determine the dates to encourage people to submit on time</p>	<p>Moved by: Trevor Seconded by: Mark Accepted by: PCB</p>
9	2nd Round Budgets	<i>Ian</i>
	<p>Motion: Propose a second round as per David Cruises advice as we need all our Infrastructure budgets passed.</p> <p>22 Feb - Briefing 1st Mar - Speak to applications 8th Mar - Budget Determination</p> <p>Ian: We need to get right into the promotion of these dates now</p>	<p>Moved by: Ian Seconded by: Accepted by: PCB</p>
10.	Workshop Spaces and Boards	<i>Kathy</i>
	<p>Kathy: Confusion about workshop spaces and workshop boards last year, people do not know which spaces are facilitated or communal, we try to go there when boards are cleaned but others are removing and placing their own message, do not see this as useful process.</p> <p>Elle: Les and Tall Dave to meet this week to determine</p> <p>Trevor: My wedding was moved off the black boards.</p> <p>Aaron: Permaculture have the same issue and we manage the space</p> <p>Kathy: We need to define the process,</p>	

	<p>Kylie: Same thing happens with Drumming Village – We have it written on their – Please ask permission from Drummers to run workshops</p> <p>David C: Les is intending to be at Confest but he may end up overseas</p> <p>Kylie: We encourage people to come to the Drumming Village</p> <p>Craig: Ran the Workshop spaces – Got rid of the chalk boards and used a mixture of permanent and temporary pens and put the chalk boards at the spaces – need to get rid of chalk boards</p> <p>Kathy: need to get rid of the chalk as the lines get rubbed</p> <p>Craig: We used different boards with permanent markers and non-permanent markets</p> <p>Elle: Can everyone please email some suggestions</p>	
11.	<u>Lindys Food Budget:</u>	Lindy
	<p>Lindy: Do people want me to put on the SGM?</p> <p>Kristen: Needs to be OC</p> <p>Aaron: Ok we can bump it</p>	\$
12.	<u>Timeline for Budgets</u>	Mark
	<p>Mark: We need a confirmed timeline for all the budgets. Elle do you have ALL application dates even for the Infrastructure budgets?</p> <p>Ian confirms: 22 Feb - Briefing 1st Mar - Speak to applications 8th Mar - Budget Determination</p> <p>Aaron - Last year we heard the budgets, then came back and split them Kristen - We need to get the paperwork in prior to the meetings</p>	
13.	<u>Work for Loos Update</u>	
	<p>Craig: We have a lot of work and so we need some more hands - Work for ticket to get other people involved, Richard is unlikely to get to site</p> <p>Craig: Happy to recruit my own people but need to be assured as work for ticket.</p> <p>Tania: Reminder that we have a working bee starting in March</p> <p>Kristen: Two ways to get tickets, one is to put in a timesheet from a previous year – if they can do their 24 hours before gates open.</p> <p>Scouse: Craig, what boards and in what material? 16mm sq</p> <p>Mark: Lets take this offline</p>	
14.	<u>Drumming Village Applications</u>	Kylie
	<p>Kylie: Speaks to Drumming Village Budget</p> <p>Kathy: Would like to ask a question in regards to Tarp Mahal – it seems that Tarp Mahal is being overused and not economic</p> <p>Kristen: I can assure you, I have experience with a wide range of Tarps and Marquees. Many collapse and break. Tarp Mahal is reliable and economical for the areas they cover.</p> <p>Elle: Thankyou Kylie for your submission. I would like to commend you for your last years book keeping as it was considered by our auditor as best practice. Its seems your care planning and research into your Village requirements follows through to your book keeping</p> <p>Elle: I have a statement about Tarp Mahal. At my rough count we had four of these last festival for 6000 people. One was for silent disco, one for Info, one for Drummers and one for yoga</p>	\$4445

	<p>Kathy: The transport of marquees should not be an issue as these can be taken to several places around Melb and taken to site. Then stored somewhere</p> <p>Elle: Where do you propose it gets stalled</p> <p>David: Tarp Mahal charged DTE \$1500 for Info tent last last Easter so charging Drummers then \$500 seems like they are extorting DTE? Also we have been using what they call the “white house” marquees for \$500. For Hub and various. They are very good, Modular and easy to erect. What is your current quote?</p> <p>Kylie: \$550</p> <p>Scouse: We can buy any amount of Tarps with any fittings from Bunnings. We can train 2hr Volunteers to set these Tarps up.</p> <p>David: Tarp Mahal are not Tarps they are like wet suit material and stretchy so totally different process to Bunning Tarp</p> <p>Elle: Kylie can you please give us a cost of one of your drums and all your drums combined as a Village?</p> <p>Kylie: A single Jembe is anywhere between \$400 to \$600 dollars and we have maybe 80 to 90 drums in total. We have 50 for our workshop. They are massive and heavy. They are not like a guitar. They need a trolley to move them.</p> <p>Elle: What would you say it would cost to insure that whole kit for a liability of Marquee that flies off in the wind?</p> <p>Kylie: Great point we have to protect our drums. Rain goes in between Marquees. The Rain will destroy the Jembe skins</p> <p>Ian: 30% increase for this budget going up from last year.</p> <p>Kylie: That was to buy a chainsaw</p> <p>Ian and Mark discuss chainsaws purchasing and safely</p> <p>Kate: Sounds like Kylie needs the use of the chainsaw so perhaps she can speak to Mark in separate conversation (offline)</p> <p>Ian: This application included \$800 for petrol costs</p> <p>Kristen: It’s the weight of the drums that they lug</p> <p>Coral: Chainsaw licence</p> <p>Kate: I think we should look at the budgets and say hey we think you do a lot for the festival or we should rather than pick apart their budgets.</p> <p>Mark: I would like to make a suggestion to hire a chainsaw over that period and we can provide fuel for that period. We only have 3 chainsaws so it would be good to hire one so that if it breaks down.</p> <p>Aaron: Could the organization benefit from buying another chainsaw?</p> <p>Kate: Perhaps if we take out the chainsaw (for now) and Mark sorts this out offline</p> <p>Troy: I would like to say something for consideration in regards to these budgets. Why do we have to be so onerous about how people should go about building their vision</p> <p>Trevor: I am in agreement. Kylie may decide not to buy it but rather leave the funds in there</p> <p>Scouse: Where is all the material from last year? \$3,500</p> <p>Motion: To approve \$4445</p>	<p>Moved by: Troy Seconded by: Trevor Objections: Scouse Passed by: Majority</p>
<p>15.</p>	<p><u>Determine Budget Applications</u></p>	
	<p><u>Operations:</u> Hub Kitchen Infrastructure \$25,000 Site Fuel \$5000 Wellness - \$5000 Second Wellness - Is retracted</p> <p>Ticketing \$ 8,800 – Objections Defer to end of list</p> <p><u>Villages:</u> Arts Village - \$9,150 Bliss - \$2,350 Drumming - \$4,445</p>	<p><i>No Objections</i> <i>No Objections</i> <i>No Objections</i></p> <p><i>No Objections</i> <i>No Objections</i></p> <p><i>No Objections</i></p>

	<p>Permaculture - \$5,006 Polyspace - \$2,010 Rainbow Village - \$3,075 Shady Glade - Hammock City - \$2,540</p> <p>Ian: Raise questions about Shady Glades. What are all these hammocks Mark: I would like to say that I have been to two other festivals recently and the hammocks are used frequently all day and people sleep in them at night. The budget was originally \$6,000 but we reduced that down by a third as I organised to construct the frames</p> <p>Art Projects: Absence Presence - \$204 Craft Café - \$2,460</p> <p>Scouse: Again where is all the stuff from last year? Coral: Its craft stuff it gets used Aaron: Want to raised the budget its too low</p> <p>Holi Colour - \$2,500 Landmark Wood Henge - \$1,000</p> <p>Culture Projects: Confest Library - \$770</p> <p>Mark: What about cause camp? Coral: I thought we had until the 22nd?</p> <p>Deferred Items:</p> <p>Operations:</p> <p>Ticketing and Front Gate - \$ 8,800 –</p> <p>Ian: This was submitted later tonight – it is for catering and front gate scanner hire and wristbands for \$3,300. Now I know wristband discussion is coming up next week at the GM so can we hold this off? Troy: No that meeting will not determine whether we get wristbands or not. Meetings do not set policy the Board does. Ian: You will get hung Troy Troy: The Board has a Fiduciary Duty Ian: I think this is premature but up to the chairman Troy: The wristbands have been ordered they are in production regardless of next weeks meeting outcome David: When was that motion passed by the Board Troy: Motion was passed on the 24th Troy: I would like this budget presented and considered just like everyone else</p> <p>Motion: That we accept all budgets as presented except for the Ticketing budget</p>	<p>No Objections No Objections No Objections No Objections</p> <p>No Objections No Objections</p> <p>No Objections Previously approved</p> <p>Previously approved</p> <p>Vote: No: 9 Yes: 8</p> <p>Moved by: Ian Seconded by: Darrell Accepted: PBC</p>
16.	Meeting extension by 30mins - PBC	
	No objections	
17.	\$50 for 12hrs – Reopen Motion as relevant Facilitator was not present	<i>Kali</i>
	Deferred to next CC – 22.02.18	
18.	Closed 10.54	